

Conversation Checklist

After the literature discussion, put a check next to each item that describes how you participated:

_____ I listened carefully to what others said.

_____ I took turns speaking and didn't try to "talk over" others.

_____ I connected my comments and observations to what others had said.

_____ I maintained positive body language- keeping eye contact, leaning forward, and nodding to let the speakers know I was listening.

_____ I asked questions when I needed clarification about a comment.

_____ I listened when someone disagreed with me.

_____ I spoke so that everyone could hear.

_____ I talked my fair share- not too much, not too little.

My contribution to the conversation was:

_____ (-) Below average _____ (√) Average _____ (+) Above Average

Next time I will work on: